

Safety Committee Meeting Minutes

Wednesday February 21, 2024

Chairperson Marvin Kohout called meeting to order at 8:35 a.m.

Present: Marvin Kohout, Jennifer Hermsmeier, Sharon Jelinek, Debbie Spanyers, Brandi Kelly, Kara Burda, Russ Kalkwarf, Bruce Filipi, Lyle Weber, John McKee, Dan Johnson.

Absent: Rick Korbelik and Becky Vales.

In recognition of a quorum, Kohout informed those present of the Open Meetings Act.

Spanyers moved to approve the agenda, seconded by Jelinek. Voting aye: all, nays: none, motion carried.

Members present during the Safety Committee meeting, having received, reviewed and heard the minutes of the previous Safety Committee meeting, Filipi made motion to approve the minutes as presented. Jelinek seconded the motion. Voting aye: all, nays: none, motion carried.

We added an employee open forum: If you are unable to make it to the safety meeting, you may read the minutes on the website. If you see something that is urgent or have a concern, please contact one of the safety members listed above.

Old Business:

Wellness Committee is working on getting gift cards ordered. Those that chose a day off should already have it in their time bank and managers were notified. Health Fair is just around the corner please get signed up if you haven't.

Quarterly jail inspections will be done in March.

Handicapped accessible buttons at the front entry/exit- Dan thought the bid was high so may look for another company to bid it.

Acoustical concerns update- Dan did not like what Berggren suggested. He spoke to the manufacture and they do offer clips to hold the device flat against the ceiling but no guarantees that they will look good. Debbie commented that hanging the picture in the hall and installing the holes in her windows had helped reduce that sound a little bit. Kara inquired about them on the third floor. Dan was going to reach out to some of the schools or churches to see what they used.

Courthouse/old jail projects-. Looking at the front door/entry way. We have placed more rugs to prevent slips but the door catches on the rug. We may need to file the door down a bit to prevent that from happening. There is painting going on in the Commissioners room due to wall repair.

Kevin Vogel with the sheriff's department spoke on active shooter training.

New Business

NIRMA I – PROPERTY and LIABILITY CLAIMS: (As summarized by Kohout...)

September 23, 2023 Sheriff Deputy's vehicle struck a deer. As discussed these type of things are not always avoidable. Be aware of your surroundings.

October 12, 2023 a county employee was going to get rock. The roads were wet and soggy so he was not completely to the side off the road when cresting the hill he met a vehicle that was also in the center of the road. The oncoming vehicle went toward the ditch and ran over a rock pile in a field driveway. No one was hurt. As discussed be sure you are not driving in the center of the road. Keep to you side.

November 16, 2023 jury member missed a step going up into the jury box and fell. See more below.

November 28, 2023 same jury member fell going to her seat in a chair in front of the jury box. As discussed they provided a chair outside of the box so that she didn't have to step up. It was later discussed, and not reported, that the member was on medication causing them to be dizzy and they were excused from jury duty.

NIRMA II - WORKERS COMPENSATION CLAIMS: (As summarized by Kohout...)

None! Great Job!!!

Dan commented that the fire extinguishers need charged and first aid kits replenished. He will be working on that this spring.

Training: Tornado and Fire Drills. John McKee stated no dates have been set but if we hear of them he will let us know. There will be a public spotter training on February 29th at the Homestead near Beatrice. It is open to the public and starts at 7:00 pm.

NIRMA awarded the Saline County Safety Committee with the minutes for meetings award. The \$500.00 funds are to be used towards something for safety purposes.

IN CONCLUSION:

- The next meeting of the Saline County Safety Committee will be held on Wednesday May 22, 2024 at 8:30 a.m. in the Courthouse Assembly Room.
- There being no further business, the meeting was adjourned at 9:40 a.m.

Jennifer Hermsmeier, Secretary

Safety Committee Meeting Minutes

Wednesday May 22, 2024

Chairperson Marvin Kohout called meeting to order at 8:40 a.m.

Present: Marvin Kohout, Jennifer Hermsmeier, Brandi Kelly, Kara Burda, Russ Kalkwarf, Debbie Spanyers, Rick Korbelik, Bruce Filipi.

Absent: Lyle Weber, John McKee, Dan Johnson, Sharon Jelinek and Becky Vales.

In recognition of a quorum, Kohout informed those present of the Open Meetings Act.

Filipi moved to approve the agenda, seconded by Korbelik. Voting aye: all, nays: none, motion carried.

Members present during the Safety Committee meeting, having received, reviewed and heard the minutes of the previous Safety Committee meeting, Filipi made motion to approve the minutes as presented. Kalkwarf seconded the motion. Voting aye: all, nays: none, motion carried.

We added an employee open forum: If you are unable to make it to the safety meeting, you may read the minutes on the website. If you see something that is urgent or have a concern, please contact one of the safety members listed above.

Old Business:

Wellness Committee-nothing at this time

Quarterly jail inspections will be done next Tuesday the 28th

Handicapped accessible buttons at the front entry/exit- Dan was absent

Acoustical concerns update- Dan was absent

Courthouse/old jail projects- Dan was absent

Active shooter training-Different suggestions were made for different offices, including phones in vaults and panic buttons. One suggestion was putting your vault combination in a safe location.

Status of fire extinguishers/first aid kits- Per Bruce fire extinguishers should be done. He thought most of the first aid kits were done.

Tornado/Fire drill trainings/updates- John Absent. There was also an inquiry about the safe places for the county maintenance buildings.

New Business

NIRMA I – PROPERTY and LIABILITY CLAIMS: (As summarized by Kohout...)

January 16, 2024 person entered the courthouse and slipped on the tile floor. There have been several trial and error methods including turning the rugs and different fans. Dan has also looked into the rugs that sit in the tile floor like what they have at Casey's. Signs are in place to warn people of the slick floor when it is wet outside.

January 23, 2024 hit and run accident involving a County vehicle that was parked in a parking lot. Vehicle was legally parked. We did not get video of the accident. Assuming someone backed into the vehicle and left. Not much we can do.

February 13, 2024 in-custody death, ongoing investigation.

March 20, 2024 Sheriff Deputy's vehicle struck a deer. As discussed these type of things are not always avoidable. Be aware of your surroundings.

NIRMA II - WORKERS COMPENSATION CLAIMS: (As summarized by Kohout...)

None! Great Job!!!

Nirma Money for Minutes award (thoughts on utilizing award) some suggestions included ladder for higher floors to escape in case of fire, fire hose and door stops. First amendment right signs which we thought we had discussed to take out of each offices budget.

Training: this fall we need to update CPR and AED

Front door was not latching properly but Dan has fixed the striker plate

We need to update the safety manual.

Sharon Jelinek would like to be removed from the Safety Committee as someone else in her office is now attending.

IN CONCLUSION:

- The next meeting of the Saline County Safety Committee will be held on Wednesday August 28, 2024 at 8:30 a.m. in the Courthouse Assembly Room.
- There being no further business, the meeting was adjourned at 10:00 a.m.

Jennifer Hermsmeier, Secretary