

Safety Committee Meeting Minutes

Wednesday May 22, 2024

Chairperson Marvin Kohout called meeting to order at 8:40 a.m.

Present: Marvin Kohout, Jennifer Hermsmeier, Brandi Kelly, Kara Burda, Russ Kalkwarf, Debbie Spanyers, Rick Korbelik, Bruce Filipi.

Absent: Lyle Weber, John McKee, Dan Johnson, Sharon Jelinek and Becky Vales.

In recognition of a quorum, Kohout informed those present of the Open Meetings Act.

Filipi moved to approve the agenda, seconded by Korbelik. Voting aye: all, nays: none, motion carried.

Members present during the Safety Committee meeting, having received, reviewed and heard the minutes of the previous Safety Committee meeting, Filipi made motion to approve the minutes as presented. Kalkwarf seconded the motion. Voting aye: all, nays: none, motion carried.

We added an employee open forum: If you are unable to make it to the safety meeting, you may read the minutes on the website. If you see something that is urgent or have a concern, please contact one of the safety members listed above.

Old Business:

Wellness Committee-nothing at this time

Quarterly jail inspections will be done next Tuesday the 28th

Handicapped accessible buttons at the front entry/exit- Dan was absent

Acoustical concerns update- Dan was absent

Courthouse/old jail projects- Dan was absent

Active shooter training-Different suggestions were made for different offices, including phones in vaults and panic buttons. One suggestion was putting your vault combination in a safe location.

Status of fire extinguishers/first aid kits- Per Bruce fire extinguishers should be done. He thought most of the first aid kits were done.

Tornado/Fire drill trainings/updates- John Absent. There was also an inquiry about the safe places for the county maintenance buildings.

New Business

NIRMA I – PROPERTY and LIABILITY CLAIMS: (As summarized by Kohout...)

January 16, 2024 person entered the courthouse and slipped on the tile floor. There have been several trial and error methods including turning the rugs and different fans. Dan has also looked into the rugs that sit in the tile floor like what they have at Casey's. Signs are in place to warn people of the slick floor when it is wet outside.

January 23, 2024 hit and run accident involving a County vehicle that was parked in a parking lot. Vehicle was legally parked. We did not get video of the accident. Assuming someone backed into the vehicle and left. Not much we can do.

February 13, 2024 in-custody death, ongoing investigation.

March 20, 2024 Sheriff Deputy's vehicle struck a deer. As discussed these type of things are not always avoidable. Be aware of your surroundings.

NIRMA II - WORKERS COMPENSATION CLAIMS: (As summarized by Kohout...)

None! Great Job!!!

Nirma Money for Minutes award (thoughts on utilizing award) some suggestions included ladder for higher floors to escape in case of fire, fire hose and door stops. First amendment right signs which we thought we had discussed to take out of each offices budget.

Training: this fall we need to update CPR and AED

Front door was not latching properly but Dan has fixed the striker plate

We need to update the safety manual.

Sharon Jelinek would like to be removed from the Safety Committee as someone else in her office is now attending.

IN CONCLUSION:

- The next meeting of the Saline County Safety Committee will be held on Wednesday August 28, 2024 at 8:30 a.m. in the Courthouse Assembly Room.
- There being no further business, the meeting was adjourned at 10:00 a.m.

Jennifer Hermsmeier, Secretary