

Safety Committee Meeting Minutes

Wednesday November 8, 2023

Chairperson Marvin Kohout called meeting to order at 8:37 a.m.

Present: Bruce Filipi, John McKee, Lyle Weber, Rick Korbelik, Marvin Kohout, Brandi Kelly in place of Sharon Jelinek, Debbie Spanyers and Jennifer Hermsmeier. Kara Burda arrived later.

Absent: Russ Kalkwarf, Dan Johnson, Sharon Jelinek and Becky Vales.

In recognition of a quorum, Kohout informed those present of the Open Meetings Act.

Filipi moved to approve the agenda, seconded by Weber. Voting aye: all, nays: none, motion carried.

Members present during the Safety Committee meeting, having received, reviewed and heard the minutes of the previous Safety Committee meeting, Hermsmeier made motion to approve the minutes as presented. Spanyers seconded the motion. Voting aye: all, nays: none, motion carried.

We added an employee open forum: If you are unable to make it to the safety meeting, you may read the minutes on the website. If you see something that is urgent or have a concern, please contact one of the safety members listed above.

Old Business:

Wellness Committee is going to continue to publish the newsletter as long as there is content to put into the newsletter. Looking for volunteers to be in the Employee Spotlight.

Quarterly jail inspections were completed in September.

Handicapped accessible buttons at the front entry/exit-we are in discussion with Berggren Architects to get this corrected. Looks to be an oversight. We will be taking bids soon to add these.

Acoustical concerns update- Berggren looking to install panels on the ceiling in the treasurer's area. From there we will see if more are needed. If so, they will expand down the hallway.

Courthouse/old jail projects-. No update as Dan was absent. There was discussion of possibly moving workout equipment to the probation office once they are moved into the new space. In addition, Lyle asked about storage area for planning and Zoning stuff. We think there is room in the upstairs vault for him.

Cybersecurity training seemed to be informational and well received.

John discussed the storm safe rooms for the county buildings.

New Business

NIRMA I – PROPERTY and LIABILITY CLAIMS: (As summarized by Kohout...)

July 27, 2023 Plaintiff filed complaint seeking declaratory injunction regarding a decision made by the Saline County Board of Adjustment. Not necessarily a safety committee concern. The court is doing its thing. Board of adjustment had no jurisdiction.

July 29, 2023 Windstorm took part of the roof from an older building and hit a newer building. Mother nature nothing we can do.

NIRMA II - WORKERS COMPENSATION CLAIMS: (As summarized by Kohout...)

July 7, 2023

Employee was doing training and hit their knee twice on a wall. There was nobody present from this department and we had questions as to whether they had safety gear. Assuming this is just something that a person in that position knows could happen as a hazard with the physical demands of their job duties.

Training: We will discuss an active shooter training in the spring with the Sheriff's Office.

Also possibly a defensive driver class as the last class was May of 2019

Tornado drill in the spring. Date to be set at the next meeting

Fire drill in the fall.

Debbie would like the large picture in the assembly room moved to the second floor hallway outside of the transaction windows.

NIRMA has new safety handbook if you would like to look at one let one of the safety committee members know and we will get you one to borrow. They only had five per county.

Brandi Kelly asked to become a member of the safety committee. Bruce made motion to accept Brandi as a member, Seconded by Hermsmeier. Voting aye: all, nays: none, motion carried.

IN CONCLUSION:

- The next meeting of the Saline County Safety Committee will be held on Wednesday February 21, 2024 at 8:30 a.m. in the Courthouse Assembly Room.
- There being no further business, the meeting was adjourned at 9:41 a.m.

Jennifer Hermsmeier, Secretary