

## Safety Committee Meeting Minutes

Wednesday August 16, 2023

Chairperson Marvin Kohout called meeting to order at 8:35 a.m.

**Present:** Lyle Weber John McKee, Dan Johnson, Debbie Spanyers, Sharon Jelinek, Marvin Kohout, Becky Vales, Kara Burda, Jennifer Hermsmeier, Rick Korbelik

**Absent:** Bruce Filipi, Russ Kalkwarf

- In recognition of a quorum, Kohout informed those present of the Open Meetings Act.
- Korbelik moved to approve the agenda, seconded by Jelinek. Voting aye: all, nays: none, motion carried.
- Members present during the Safety Committee meeting, having received, reviewed and heard the minutes of the previous Safety Committee meeting, Weber made motion to approve the minutes as presented. Korbelik seconded the motion. Voting aye: all, nays: none, motion carried.

Old Business:

Wellness Committee is revamping the program due to health insurance being covered 100% for the employee. We are going to look at doing quarterly meetings and challenges and will be looking at the newsletter to see what is needed for the employees.

Quarterly jail inspections will be coming up in September.

Fire & Tornado Safety Update- John said each storm is different and we cannot write a scenario for each situation. Go to the basement if you can otherwise each floor/office needs to have a designated safe spot.

Handicapped accessible buttons at the front entry/exit-we are in discussion with Berggren Architects to get this corrected. *Have emailed-no response.*

Acoustics on second floor hallway and others-Berggren Architects is to send someone out to observe/investigate and let us know what the solution is. *No reply- may go look for other contact options. This is not necessarily an "old building" problem.*

Courthouse/old jail projects-. The A.C./heater units have all been installed at this time. The old jail is structurally sound we just need to gut the building and work on plumbing and then office space for probation. Future of the wellness center is unknown, but that is down the road. Bulletproof glass is being ordered for some of the windows.

Brandi Klaassen is no longer employed with the county. Spanyers made motion to remove Klaassen from the Safety Committee, seconded by Jelinek. Voting Aye: all, nays: none, motion carried.

New Business

NIRMA I – PROPERTY and LIABILITY CLAIMS: (As summarized by Kohout...)

June 29, 2023 Hail storm? No additional information. John stated it was for the emergency management truck and they were working on getting it repaired.

NIRMA II - WORKERS COMPENSATION CLAIMS: (As summarized by Kohout...)

May 6, 2023 Deputies called to jail for assistance, inmate attacked Deputy and during altercation injury happened. Be aware of surroundings. Try to deescalate the situation.

Training: 2023 fall training will be on cybersecurity

We will discuss an active shooter training in the spring with the Sheriff's Office.

IN CONCLUSION:

- The next meeting of the Saline County Safety Committee will be held on Wednesday November 8, 2023 at 8:30 a.m. in the Courthouse Assembly Room.
- There being no further business, the meeting was adjourned at 9:54 a.m.

Jennifer Hermsmeier, Secretary