

Safety Committee Meeting Minutes

Tuesday November 29, 2022

Chairperson Marvin Kohout called meeting to order at 8:30 a.m.

Present: Brandi Kelly, Bruce Filipi, Marvin Kohout, Jennifer Hermsmeier, Dan Johnson, Deb Spanyers, Kara Burda, Sharon Jelinek, Russ Kalkwarf, John McKee, Rick Korbelik.

Absent: Becky Vales, Lyle Weber,

- In recognition of a quorum, Kohout informed those present of the Open Meetings Act.
- Filipi moved to approve the agenda, seconded by Hermsmeier. Voting aye: all, nays: none, motion carried.
- Members present during the Safety Committee meeting, having received, reviewed and heard the minutes of the August 30, 2022 Safety Committee meeting, Spanyers made motion to approve the minutes as presented. Johnson seconded the motion. Voting aye: all, nays: none, motion carried.

Old Business:

Wellness Committee is looking for an employee.

Quarterly jail inspections are still on hold due to Covid.

Fire & Tornado Safety Update- John is working on updated plans. He is on board with utilizing the basement.

Handicapped accessible buttons at the front entry/exit-we are in discussion with Berggren Architects to get this corrected.

Faulty Cornice on new part of courthouse- we are in discussion with Berggren Architects to get this corrected. The area near the roof is flaking off.

Courthouse/old jail projects- Dan reported they are renovating for office space and bathrooms in the old jail, as the plumbing is bad. A.C. units have been ordered to replace the older and non-working units in the courthouse.

Telephone update- Jenny had Bob from Unite come and do some additional training. No other questions or concerns at this time. Windstream picked up the old telephones.

Acoustics on second floor hallway and others-Berggren Architects is to send someone out to observe/investigate and let us know what the solution is.

Other old business- John will be contacting offices about ID cards that are expiring at the beginning of the new year.

Dan will replace the pediatric AED units, battery and pads, in all of the units that are expiring soon.

New Business

NIRMA I – PROPERTY and LIABILITY CLAIMS: (As summarized by Kohout...)

August 3, 2022 Plaintiff has sued the County Clerk and the Board of Commissioners. Believes he should be declared the winner of the 2022 primary for District 1 County Commissioner.

NIRMA II - WORKERS COMPENSATION CLAIMS: (As summarized by Kohout...)

None-please congratulate your co-workers for being safe!

Training: 2023 topics cybersecurity with Soarin Group. John said that Jefferson County is doing an online training and he would get us the details. Another topic is First Amendment Audits. Rob Keith presented at the NIRMA convention and is willing to come to Saline County. We are tentatively looking at a 10:00 and 2:00 training possibly on a Wednesday this spring.

Discussion on recycling totes in Assembly room-It was discussed that these are not secure and general coconscious is we would rather see them behind locked doors. We will put one on each floor in a secure area where the staff has access to them.

We will change meeting dates back to Wednesdays.

Other new business- The Energized Approach to Safety emails. Most have not looked at them or did not receive them.

IN CONCLUSION:

- The next meeting of the Saline County Safety Committee will be held on Wednesday February 8, 2023 at 8:30 a.m. in the Courthouse Assembly Room.
- There being no further business, the meeting was adjourned at 9:22 a.m.

Jennifer Hermsmeier, Secretary