

Safety Committee Regular Meeting

March 1, 2017

Meeting was called to order at 8:37 a.m. by Marvin Kohout

Present: Marvin Kohout, Tim McDermott, Kara Burda, Tammie Korbelik, Dan Johnson, Becky Vales, Sharon Jelinek, Lyle Weber, John McKee, Bruce Filipi and Russ Kalkwarf.

Kohout informed those present of the open meetings law posted at the back of the room.

McKee moved to approve the Agenda, seconded by Filipi. Voting aye: all, nays: none, motion carried.

T.Korbelik read the minutes of the November 30, 2016 regular meeting. McDermott moved to approve the minutes, with the correction of the next meeting date from Wednesday February 28, 2017 to Wednesday March 1, 2017, seconded by Jelinek. Voting aye: all, nays: none, motion carried.

OLD BUSINESS:

WELLNESS COMMITTEE UPDATES:

McDermott reported that the Wellness Committee has received the 2016 wellness packets from the employees. Once they are processed they will be delivered and the employees will have a chance to protest. The Wellness Program is also working with Madonna on some program ideas.

COURTHOUSE UPDATES:

Johnson informed the committee that the Assembly Room is getting ready to be remodeled. Asbestos was found in the floor tiles and will have to have an abatement done.

The crews have been working on the doors and installing the wire for the scan cards.

POSTING MEETING MINUTES:

Kohout mentioned that the meeting minutes and the agenda need to be posted on the website and sent to each office. We have this set up with MIPS and it is now in use.

SPRING TRAINING:

Kohout has made some inquiries on the Spring Training and hasn't had any luck. McDermott suggested a Suicide Prevention Training and will call Public Health Solutions to see if he can get a date and time lined up. Kalkwarf will visit with Alan to see what works best for the L.E. Center. We are looking at April 5th or April 11th, 2017.

OTHER OLD BUSINESS:

Burda has had a few employees approach her and ask why we can't do the blood work in the summer months versus the winter months. Kohout explained that we can only have the blood work done once a year within a 12 month period. If we would switch then employees would have to pay for a separate test from the doctor's office due to medication checks.

NEW BUSINESS:

WORKMANS COMP CLAIMS: KOHOUT REPORTED:

There was one claim for the fourth quarter of 2016:

#1: On November 18, 2016 an employee was pushing on a hitch and hurt his lower back. Preventive action-Be aware of the weight and ask for assistance, or try to realign the vehicle.

NIRMA CLAIMS: KOHOUT REPORTED:

There were five claims for the fourth quarter of 2016:

#1: On October 10, 2016, a tree limb fell on a car. Preventive action-Was an Act of God, could not have been prevented.

#2: On October 13, 2016, an employee hit a deer with the County vehicle. Preventive action-Be aware of your surroundings in October, as the deer are out.

#3: On October 24, 2016, an employee was backing up a County truck and trailer and the trailer jack knifed hitting another vehicle. Preventive action-Slow down, look twice and be aware.

#4: On November 17, 2016, customer tripped and fell on the steps. Preventive action-Use the handrail.

#5: On December 13, 2016, an employee hit a calf with a County vehicle. It was reported on December 20, 2016. Preventive action-Be aware of your surroundings.

FIREDRILL:

McKee reported that the fire drill went well. He said it was good to have all of the employees report to one area.

There was discussion on a tornado drill, as the season is approaching. There was some concern about the Extension and County Attorney's building, where would they go for shelter in the case of a tornado? Some ideas were to visit with surrounding businesses

to see if they have basements and would allow the County employees to take shelter there if needed. There will be new protocols and new exits when the construction is finished.

COURTHOUSE/SHOPS/SCLEC QUARTERLY/SEMI-ANNUAL AND ANNUAL CHECKS/INSPECTIONS:

Johnson reported that the fire extinguishers are in for inspections so, in the meantime, we are using loaners. He also mentioned that we will get the proper first aid kits when the construction is complete.

OTHER NEW BUSINESS:

Burda said there were some complaints on why the sidewalks were not cleared from the snow as you come into the courthouse. Johnson said he did the best he could for as fast as it was coming down.

Mckee mentioned that Severe Weather Awareness Week will be March 27th-31st, 2017. The County will be having a mock tornado drill on March 29th at 10:00 a.m.

There being no further business, the meeting was adjourned at 9:52 a.m.

The next meeting of the Saline County Safety Committee will be Wednesday May 10, 2017 at 8:30 a.m.

Respectfully submitted,

Tammie Korbelik, Secretary