

Safety Committee Regular Meeting

August 26, 2015

Meeting called to order at 8:35 a.m.

Present: Tim McDermott, Phyllis Niebuhr, Kara Burda, Marv Kohout, Daryl Fikar, Dan Johnson, Debbie Spanyers and Russ Kalkwarf.

Kohout reminded those present of the open meetings law posted at the back of the room.

Niebuhr moved to approve the agenda, seconded by McDermott. Voting aye: all, nays: none, motion carried.

Fikar read the minutes of the May 28, 2015 regular meeting. McDermott moved to approve the minutes, seconded by Spanyers. Voting aye: all, nays: none, motion carried.

OLD BUSINESS:

Wellness Committee updates:

McDermott reported that the Wellness Committee is currently conducting an extensive review of the procedures that will be implemented for the 2016 calendar year wellness program.

He also stated that Elly Reedy's contract as Wellness Coordinator has been renewed for another quarter.

McDermott also discussed a new program that is presented by NACO and Blue Cross/Blue Shield called BlueHealth Advantage Premium Wellness Program. There will be more information concerning this program that is scheduled to be emailed by NACO today. Program details will be sent out with each employees' paycheck.

The Wellness Committee is also getting ready to start planning for the flu shots and health fair.

Kalkwarf informed the Committee that there is still interest at the jail to have a county owned vending machine replace the current machine.

NEW BUSINESS:

Workers Comp Claims:

#1: On September 3, 2014, an employee at the jail fell and hurt his right knee. This item was tabled until the next meeting to gather more information.

#2: On May 9, 2015, an employee at the jail was attempting to prevent a cell door from slamming and caught their finger in the door. The Committee recommended that all employees at the jail be reminded to use the handles on the doors.

Courthouse Addition Update:

McDermott stated that the concrete pouring has begun on the parking lot this morning. He said that the concrete will take about three weeks to cure, then cutting and striping must be done. He also explained how the drainage system will work to prevent flooding the adjoining properties.

He also noted that the foundation of the current courthouse will no longer be reinforced by sheet pilings, but will instead have concrete pilings poured to stabilize it.

He will be attending the next construction meeting which is Monday, August 31.

Fall training:

Fall training will consist of a First Aid course on October 28th and 29th in the County Attorney/Extension Office conference room. Kohout will check with Chad Engle to verify the content and length of the course.

Budget:

Kohout noted that the Safety Committee budget for the 2014-15 year was \$9,000.00, but none of it was spent. Therefore, the budget for the 2015-16 year has been reduced to \$3,000. This should be sufficient to cover the cost of training workbooks and any other expenses that arise.

Step Wisely Program:

Kohout detailed a new NIRMA program called "Step Wisely", which is presented through a partnership with Minnesota Counties Intergovernmental Trust. The program is intended to keep employees aware of injury prevention through the use of posters, paycheck stuffers and table tents. The material will be sent out on a monthly basis.

OTHER NEW BUSINESS:

Kohout also familiarized the Committee with NIRMA new video on-demand program which is now up and running. There are over 150 safety videos available for training purposes available through NIRMA's website.

Kalkwarf requested that the Safety Committee meetings begin at 8:30 instead of 8:15. After discussion, this change was approved.

There being no further business, the meeting was adjourned at 9:20 a.m.

The next meeting of the Saline County Safety Committee will be Wednesday, November 18, 2015 at 8:30 a.m. in the courthouse assembly room.

Respectfully submitted,

Daryl Fikar, Secretary