

**SALINE COUNTY AGING SERVICES**  
**FULL BOARD MEETING**  
Monday, April 25, 2016, 1:30 p.m.  
County Extension Office

Chairman Marty Stones called the meeting to order. Roll was taken. There were 13 members present, including staff members Amy Hansen, Director; Laura Mackeprang, Program Assistant; and Macey Moore, Outreach Coordinator. Also present was Trudy Kubicek, Aging Partners. A quorum was reached. (2.40)

Marty Stones 'read' the minutes by hitting the highlights, because not everyone had received the December 2016 full board minutes. Lorene Horkey moved to accept the minutes. Motion was seconded and carried. (15.00)

## **OLD BUSINESS**

### **ACTION LIST REVIEW**

Budget committee meeting: This item was put on hold due to the town hall meeting requested by Randy Jones, the new head of Aging Partners. Amy said that a preliminary budget has already been sent to Aging Partners and she will be calling a budget committee meeting. She will present the SCAS budget to the county commissioners on May 31, 2016.

Laura will reserve room for the volunteer luncheon, and the next executive and full board meetings. This was done. (21.40)

### USDA contract for HDM

Amy will work on the USDA contract for HDM with the Wilber Care Center. Amy has upgraded this item's priority, because she had a client needing HDM but was unable to pay. The OAA (USDA funding) stipulates that every eligible participant is to receive a meal whether they are able to, or wish to, make a contribution or not. The WCC does not deliver meals unless they pay. Amy emailed Cindy Zajicek about getting together with Denise Boyd about the contract. She received a 'will get back to you' response. (23.10)

### Food Pantry

Amy was to continue working on moving the food pantry.

- Pastor Hagaman seems to have become reluctant to take over the pantry. Marty would like to set up a meeting with BVCA and Rev. Hagaman to talk to them and to see what it is that they want to take on.
- Stephanie Krivohlavek would like to see an article in the paper to educate the community on the food pantry situation. There are stories going around that need to be set straight. The food pantry may have to move to a different town unless someone in Wilber can take it over.

Discussion regarding moving the food pantry ensued.

- Trudy stated that a client of hers went to BVCA and became part of their board. The client found others to be on the board but was treated very badly, and then they didn't meet. The client also relayed to Trudy that the BVCA food pantry person had been very rude. Furthermore, the client wants nothing more to do with BVCA.
- Amy stated that when she had previously talked to Rick Nation that he didn't seem interested in running it. Amy stated that she has had clients who have felt they were treated with 'reverse discrimination' when they go to BVCA for food and other resources.
- Carol Fictum said that she and Lila Bottolfson would be willing to go to the city council to discuss this with them. She would like Amy to attend, because as Lila stated, they were going to ask questions they don't have the answers to. Amy said she could attend and had statistics regarding food pantry usage.
- Regarding over 60 participants; 14 people came in for food pantries with nine of them being from Crete. Of those under 60 years, the numbers seem to be slowly waning since SCAS started requiring proof of income and residency (to ensure they meet the income guidelines).

More options for the food pantry are needed. Marty asked the board to go back to their communities to talk about this and their needs and to see if there is anyone wanting to take the pantry or partner to run it.

Amy has requested that the board support her as she is taking the heat for relocating the pantry, when it is not even a program of SCAS. Amy asked that the board bring any questions or concerns regarding the pantry move to her, and likewise encourage others with questions and concerns regarding the pantry move to her as well. Amy is frustrated that people are saying things that are not accurate, but they won't come to her for clarification.

At this time, the meat package program and the Feed America food will stay at SCAS. Amy stated she doesn't want to get rid of everything all at once. She said that the Feed America food program will be restructured to allow our clients (60+) to receive the food first.

Kathy Stokebrand inquired as to the monetary donations that are given to the food pantry. Who manages that part of it? Amy said Pastor Panning manages the fund. Donations are deposited into the pantry checking account. A portion of it is used to pay the Food Bank of Lincoln bills (if there are any) and the rest is used for an emergency fund to help those in need with housing emergencies, such as rent, utility help, etc. SCAS often refers people to the Pastor when they ask us for help. Amy reminded the board that Pastor Panning stated he would like to keep this emergency fund in Wilber.

Amy used to keep a small amount of the cash donations on hand to assist with items that were needed that the pantry didn't have on hand, such as diapers or bread. (Pastor Panning was ok with this.)

Currently, any food donations are still being accepted until the pantry is moved to a new location. (49.00)

Marty reminded the board that the food pantry is not our program and hoped that moving the pantry would be viewed as helping the whole of Saline County, not just a portion of it. (52.10)

Stephanie reminded the board that the SCAS staff members are county employees and the food pantry is not a county program. She stated that if (anywhere else) you were hired to do a job, but spent your time doing another side job instead of what you were hired to do, you'd be fired. That's what is happening with the food pantry. It is the side job that is taking time away from their full time position. The funding coming in from federal, state, and county sources needs to be used for the programs that SCAS should be providing, not for non-county programs. So the pantry needs to move so SCAS can grow. (53.25)

Amy stated that if we don't start growing, (she believes that) SCAS will be extinct in seven to ten years. Macey was hired to help do the programs we get funds for, like Stepping On and Tai Chi. But they have to be done somewhere else, because SCAS doesn't have the space to do it.

The town hall meeting and surveys showed that people want a senior center, meals, programs, activities, presentations. When she is given federal funds, she is required to follow the guidelines and rules to receive those funds. (54.45)

Marty reminded the board what was agreed on at the June 22, 2015, meeting concerning the food pantry. (1.2.05)

## **NEW BUSINESS**

### Nominations for Vice Chairman

In June the vice chairman is to step into the chairman position and a new vice chairman is to be elected. Marty said he wasn't sure Carla wants to step up to the chairman position, due to family matters. He said that we need names for nominations for the positions in June. Marty as the past chairman, would still be involved to assist in the leadership process.

Marty stated that the bylaws do not address what to do if the vice chairman cannot step up. Amy commented that the bylaws need a bit of revamping, as they are supposed to state how to change the bylaws. Marty and Amy were unable to find any reference for the requirement to read the bylaws three times before for they are accepted. It was probably done that way in the past to prevent changes from being rushed through. There is nothing in the bylaws on how to nominate for officers.

At the next full board meeting, we will vote by written ballot for the new officers. Marty has not been able to pin down Carla with her new job and family matters. He will contact her. If someone is interested in the position or wants to nominate someone, please speak up. (1.10.00)

### Role of the SCAS board

Marty stated that according to most board guidance this board should be a strategic board,

not tactical, not as concerned about the day to day operations. Marty also stated that over this past year, the board has learned more and more about the requirements from Aging Partners that Amy is to meet, such as her work plan. The role of this board should be to help Amy by monitoring her work plan; keeping the big picture and long term view in mind as to the direction that Amy is taking SCAS. He further stated that the Executive Committee talked about the need to revamp the board agenda to stay focused and do just that as the staff is tasked with running the day to day of the program. The board is just one consideration Amy will have to take into account when making her work plan. (1.13.10)

At the next full board meeting, Marty would like to cover the board responsibilities, the work plan, and budget. He would like to do consent agendas. This would be approving any submitted reports (like from the DeWitt Senior Center and the Saline County Area Transit) along with the minutes to be approved, as long as the reports don't contain any contentious items in it. If there is, it can be moved to the agenda for discussion. It would streamline the meeting more, to keep the board focused on the big picture.

Amy presented her work plan to the board. She explained that the 'due dates' are not really dates due. She stated that it is a very fluid work plan. If, for some reason, she decides to change when she works on an activity or goal, it is completely acceptable to Aging Partners (1.20.00).

At full board meetings Amy will have a standing update report as to her work plan.

Marty stated that at the next full board, we will vote to approve the bylaws, talk about the purpose of the board and what our roles are, and try to standardize what the board is doing to keep it strategic.

The next full board meeting will be Monday, June 27, 2016, at 1:00 PM.

The Executive Committee will meet Monday, May 23, 2016, at 9 AM.

Kathy Stokebrand moved to adjourn the meeting. Motion seconded and carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Amy', written in a cursive style.

Amy B. Hansen, Director  
ABH/lm

### **ACTION LIST**

Marty will contact Carla about the Chairman position.

Laura will send out the meeting schedule to everyone.

Amy will report on her work plan at the next meeting.

Amy will get an article on the food pantry in the papers.

Amy will continue to work on the USDA HDM contract with the WCC.

Amy will meet with the budget committee.

### **REPORT from the DEWITT SENIOR CENTER**

DeWitt Senior Center has had several special programs this quarter. One was a musical duet from Norfolk and the other was a representative from the NE Attorney General's office talking about fraud and scams in Nebraska. Also we have been looking into and getting funds for replacing our exit doors to become more handicap accessible with an electric door on the east side to better accommodate individuals with walkers or wheelchairs.

--Bev Plihal, Manager